

DEVICE SETUP AND REMINDERS

- Students may use tablets, laptops or desktop computers with a mouse
- Tablets must be held in landscape (horizontal) mode
- iPad minis or other small devices must **not** be used (the screen is too small)
- Fully charge all devices
- Ensure headphone jacks fit and audio is working on all devices
- If using QR codes to access OARS, check devices have enough storage to scan QR codes
- Run the browser exam on a student device: <https://oars.acer.edu.au/browserexam/>
or share the [technical requirements](#) with your IT team for review

PRIOR TO TESTING

- Log in to your school's [OARS account](#)
- Check all participating [students are listed](#) and have a 'Pilot' test form assigned
- Download and print [student login details](#)
- Download, print and prepare [Test form A Resource pack](#) and [Test form B Resource pack](#)
- Identify students who may need changed testing arrangements due to learning needs
 - No need to report adjustments to ACER for Tranche 1
 - Note: fully accessible alternative test versions are not available
- Schedule testing dates and times (Monday 18 – Friday 29 May)
 - Recommended: morning sessions
 - Avoid testing immediately before or after exciting school events
- Save your school's unique login URL (which is used by both teachers and students to log in)
 - via intranet, home screen shortcut or classroom QR code
 - the web address will be similar to: <https://oars.acer.edu.au/your-school-name>.
- Demonstrate the [Practice video](#) or the Practice form to the whole class using a shared screen

ON TESTING DAYS

- Classroom is quiet and free from interruptions
- Assist each student to log into the school's [OARS account](#) using [student login details](#)
- Consistent instructions are given to all students
- Students complete the Independent section (up to 6 students at a time)
 - Headphones required
 - Teacher manages timing (no automatic time-out)
 - Student progress is saved automatically
 - If needed, tests can be closed and reopened later without losing progress
- Teachers complete the Interview section one-to-one with each student at a suitable time
 - e.g. while the class is working quietly, during eating time or quiet reading after lunch
 - Teacher logs into the school's [OARS account](#) using [student login details](#)
 - Resources and concrete materials required
 - Teacher enters the student's responses directly into the device
- All tests (with both sections) completed by **Friday 29 May**